

ASSOCIATION INFORMATION

Master Association Is there more than one association? _____ Yes _____ No

Name _____

Contact _____

Telephone _____

Budget Total amount of the association's annual budget is \$ _____

Total amount of the association's budgeted reserves \$ _____

Assessments Are there any pending special assessments? _____ Yes _____ No

Bank Accounts Are separate bank accounts maintained for operating and reserves? _____ Yes _____ No

Does the association receive monthly bank statements? _____ Yes _____ No

Does the management company maintain separate bank accounts for each association it services? _____ Yes _____ No

Delinquencies Total number of owners who are more than 30 days delinquent is _____

Total amount of delinquent charges is \$ _____

Litigations Lawsuits other than routine collection and covenant enforcement? _____ Yes _____ No

Details _____

Case No. _____

Insurance Agent _____

Telephone _____

MANAGEMENT INFORMATION

All About Management

Management Agent _____

Address _____

Contact _____

Telephone _____

Prepared by _____ Telephone _____

Title _____ Extension _____

Signature _____ Date _____

DISCLAIMER

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